# Attendees

Courtney Cratty, Jess Manger, Kyla Gallacher, Kathy Konno, Kristen DeLuco, Jenn Lemaire, Susan Garcia, Kyle Grady (Hale Principal)

# Agenda

## Introduction and Roll Call

* Courtney Cratty called the meeting to order

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## Principal’s Update

* Kyle Grady attended the last ten minutes of the meeting
* Hale staff have been working on two big initiatives this fall
* First is a school-wide behavior rubric to create consistent consequences across all grades; Superintendent Clenchy is currently reviewing the rubric
* Second initiative is a revised homework policy (ie, how much to expect in each grade, how to handle missed school/homework, no homework given over school breaks); this policy is also being reviewed by Superintendent Clenchy
* Dance and volleyball tournament are taking place at Hale this Friday

## Officer Updates

Treasurer

* Kara Herbertz deposited $1,725.67 from the Halloween Dance
* SPTO spent $350 on the DJ, $211.23 on snacks, and $286.83 on crafts
* Total profit of $877.61
* $300 in donations for the nurse to purchase clothing
* Jenn Lemaire got positive feedback about the craft area, which was new this year
* Mrs. Erle and Mrs. Cullinane contacted Kara about creating an “art library” in the art room, for a cost of $2743.10
* Mrs. Cullinana still has $1426 left over from SquareOne fundraiser last year and will be able to use what she raises this year for the balance

Website

* Sarah Dailey said that the directory is done and she is instructing families to edit and correct their own errors (ie, deleting an account if they had created two)
* Jenn Lemaire will email Sarah some families that are in the directory but have moved out of Stow

Fundraising

* The gift care fundraiser has kicked off at both Center and Hale
* Jen Morhous met with Kyle Grady to discuss fun run and other Hale specific fundraising options
* Kyle Grady wants to move away from fundraising events during the school day to focus on academics during the day to decrease homework outside of school
* Jen Morhous will explore other fundraising ideas for Hale

## Committee Updates

Project Prep

* Kathy Konno will be following up with Jen Morhous and Sarah Dailey about changing the admin email for the Project Prep on Signup.com so that she gets reminders and alerts rather than Pam Marshall
* Kathy will also follow up with Kim Laster about creating a schedule that works for both volunteers and staff

Social

* Jenn Lemaire and Kaitlynn Smith want to brainstorm some new family social events for the year (ie, game night, movie night)

Staff Appreciation

* SPTO put out snacks and drinks for staff at both Center and Hale last Monday for the teachers’ full day of parent teacher conferences

Wishing Snowflakes

* Ilana Brown has taken over organizing this annual task
* This process needs to start soon, as teachers will need to update their lists as soon as possible; Courtney will follow up

Lip Sync

* Will be renamed “Center’s Got Talent”
* A Save the Date email will be sent out this week

## Old Business

Dollars for Scholars Scholarship Donation

* In the October meeting the group voted that SPTO would not fund the $1000 for this year ($500 for a male graduating Nashoba senior and $500 for a female graduating senior)
* After the last meeting, Courtney Cratty received an email from the Dollars for Scholars coordinator asking whether the SPTO would still be funding the two scholarships
* The email stated that the scholarship goes to a former Hale student who attended the middle school all three years
* The group that was in attendance today still feels that it does not make sense financially to donate the $1000 and does not feel comfortable donating money that SPTO fundraised for current Center and Hale students

Model UN

* Mr. Keaveney emailed Kara Herbertz to inform her that the Hale Student Council will be using some of their funds from a recent dance that it hosted to help defray the cost of the Model UN’s buses to an upcoming conference

Next Meeting Monday December 11 at 7pm at Center Science Room

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